

Welcome Little Disciples

New Family Checklist

Step 1

On our website click
REGISTER HERE
and submit:

- Copy of birth certificate
- IEP (if applicable)
- \$22 Facts processing fee



Step 2

Watch for an email from FACTS Management to set up your family portal. Click on the link to complete the registration packet and select a payment plan for tuition. A \$100 non-refundable preschool registration fee is paid online at this time.



Step 3



Submit physical and immunization records by the first day of school.

Step 4

If your child would like milk or hot lunch at school, add money to your child's lunch account online in Facts Management.



Step 5

Communication

Be sure to watch for emails and text alerts from our Parent Alert System. Look for our weekly school bulletin in your email every Thursday.



Step 6

Become a volunteer

All volunteers must complete the Safe Environment Program. Instructions can be found at 'Volunteer' on our homepage.



Step 7

Be sure to Like us on Facebook (smssaints), follow us on Instagram (stmaryspontiac), and watch livestream events on our YouTube channel (St. Marys Live).

