



St. Mary's School
414 North Main Street, Pontiac, Illinois 61764
Ph. 815-844-6585 Fax 815-844-6987

Fr. David Sabel, Administrator
Mrs. Karen Jones, Principal

REQUEST TO OBTAIN RECORDS

Student's name: (first, middle, last)

Current grade level

School name and address from which records are being requested:

I hereby certify that the above-named student will enter St. Mary's School and consent to release information concerning my child.

Please release all information including birth certificate, academic records, psychological and health records, tests, and special education information.

I understand that I have the right to examine my child's record or to receive a copy of it when it has arrived.

Signature of Parent/Guardian

Date

St. Mary's School Representative _____

Signature and Title